COVID-19 Preparedness and Response Plan  
(Executive Order 2020-142 District Preparedness Plan Template)

Name of District: Royal Oak Schools  
Address of District: 800 DeVillen Ave., Royal Oak, MI 48073  
District Code Number: 63040  
Web Address of the District: https://www.royaloakschools.org/  
Name of Intermediate School District: Oakland Schools  
Name of Authorizing Body (if applicable):
Governor Whitmer’s Executive Order 2020-142 “provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the Michigan Safe Start Plan. In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There’s no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions.” (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district’s/PSA’s, or nonpublic school’s public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.
Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).

✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.

✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.

✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.

✓ The District assures that during Phase 1, 2, or 3 of the Michigan Safe Start Plan it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.

✓ The District assures that during Phase 1, 2, or 3 of the Michigan Safe Start Plan it will suspend athletics, after-school activities, inter-school activities, and busing.

✓ The District assures that during Phase 1, 2, or 3 of the Michigan Safe Start Plan it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.

✓ The District assures that in Phases 1, 2, or 3 of the Michigan Safe Start Plan it will provide for the continuation of food distribution to eligible students.

✓ The District assures that during Phase 4 of the Michigan Safe Start Plan it will prohibit indoor assemblies that bring together students from more than one classroom.
✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.
Preparedness Plan


In accordance with Executive Order 2020-142 a plan must include all the following parts:

A. The policies and procedures that the District will follow when the region in which the district is located is in Phase 1, 2, or 3 of the Michigan Safe Start Plan.
   1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

If our region moves to Phases 1, 2 or 3, there will be no in-person instruction following the Return to School Roadmap.

Royal Oak Schools will start the 2020-2021 school year using a fully remote learning format PreK-Post High School through November 6, 2020, the end of the first quarter marking period if the region remains in Phase 4.

To support remote learning, Royal Oak Schools conducted an in-depth review of multiple Learning Management Systems (LMS) and selected a product by Canvas for all grade levels. Students at all levels will engage in live (synchronous) as well as independent and recorded (asynchronous) learning experiences.

**Elementary:** Monday through Thursday, students will meet synchronously several times a day. Each day will begin with a whole class meeting with a focus on social emotional well-being. Small group, live instruction will take place in the areas of Math, ELA, and special area classes, not to exceed 1-2 hours per day. On these four days, students will also engage in asynchronous (independent) assignments as a continuation of the classroom routines. Fridays will be virtual independent work, not to exceed 3 hours per day, while some staff time will be reserved for teacher professional learning. GSRP (Great Start to Readiness) and ECSE (Early Childhood Special Education) will follow the elementary level guidelines.

**Middle School:** Mondays are designed for student and teacher conferencing and independent (asynchronous) learning. The focus of conferencing promotes social-emotional support for students, checking for understanding, and ultimately improving engagement with remote learning. Tuesday through Thursday are built for synchronous (live) instruction lessons ranging from whole group to small group
collaboration and guided learning. Social-emotional learning topics will be explored with our students through their scheduled classes. On Friday, students will engage again in asynchronous learning activities in all of their classes as teachers engage in professional learning and collaborate with their Professional Learning Communities to implement best practices around online learning, social-emotional support, and culturally responsive instructional practice, including implicit bias training.

**High School:** Grades 9-12 is taking a remote learning approach. There will be times allotted for students to access support staff, teachers and building resources by entering the school, as well as allow collaboration and professional development opportunities for our teaching staff. Mondays will be utilized as a launch day where all students are expected to attend synchronous (live) learning for each class for a shortened amount of time. This will be a way for teachers and students to preview the week ahead, model technology, answer questions and generally check in with their students. The remainder of the week will function on an alternating day schedule where students will have designated times for synchronous learning, asynchronous lessons and opportunities for individual support as needed. Four days a week, the first period of the day is designated for student support. Students can meet with their counselor, social worker or seek additional Special Education support during this time. An advisory period is embedded in the schedule on the fifth day for other supports. This plan allows for a tiered approach between the phases allowing for larger groups of students to enter and utilize building and staff resources as our region’s phase designation improves.

**District:** All classes will utilize standard grading procedures. All students will receive their regular report card at the end of each of the four marking periods and will resume regular testing schedules.

Young Oaks Latchkey before and after school care will be closed when students are not in session. Addams Early Childhood Center Tuition Preschool Programs will be closed when Royal Oak elementary students are remote learning. Childcare may remain open based on enrollment. Addams Early Childhood Center has established its own COVID-19 response plan and will follow this plan, Executive Orders and licensing requirements.

Royal Oak Schools will offer a Virtual Academy for families who are certain that they will not attend in-person or hybrid schooling through at least the first semester. All families have been notified of this plan. Royal Oak Schools has entered into an agreement with Genesee ISD and Oakland Schools to use Accelerate, a 3rd party system that will supply content and a learning platform for the Virtual Academy. All classes in the VA will be taught by a Royal Oak teacher. The Accelerate system will be modified to ensure that the standards being covered are aligned to the Royal Oak curriculum.

All students in Royal Oak will be assessed the first few weeks of school to better
understand the needs of our students and to drive instruction. Grades Pre-K-11 will administer NWEA or aimswebPLUS, universal screeners, in the areas of reading and math to better understand the strengths and need areas of our students. Students in grade 12, along with other special content areas, will use formative assessments in their content areas to provide a starting point for instruction. All assessments will be administered online using district testing protocols. At the elementary level, students will also be identified for further diagnostic testing to break down student deficit areas for explicit research based instruction and intervention.

All schools will be working with families to provide classroom resources including reading materials, math materials, and basic school supplies at the start of the school year and throughout the semester.

All families can access a Chromebook or other technology device from the district for learning at home by taking an online survey to request the device. Devices previously distributed in Spring 2020 remained with families over the summer. Families without internet access can also seek assistance from the district as was done in the spring using hotspots and a third party provider plan.

Training for staff and families will be available through online help-desks, documentation and other online resources.

The District Technology Department will serve as the main lead on device check in and check out to students and teachers needing devices and internet access for remote instruction and learning. Devices will be sanitized prior to delivery, and using distribution protocols which follow social distancing guidelines.

With general fund and CARES Act Funding, the district has ordered additional student and staff devices for use in class and virtually. With current supply chain concerns, these devices have yet to be received by the district. The District Technology Department has worked throughout the summer to repair, repurpose, sanitize, inventory and fully reimage all district owned devices.

The technology department includes over 150 dedicated staff that continually evaluate, repair and maintain the technology wireless and wired infrastructure. Utilizing the district technology service desk, all staff and student devices are quickly repaired, replaced and maintained.

**Health and Wellness:** Building administrators will determine an appropriate staff member to serve as the Mental Health Liaison (school-based) for their building. School Social Workers, Counselors, Psychologists and RTI coordinators may be candidates for this position, in addition to the support services they will provide for all.
All staff members will be considered front line support persons for students and families. Teachers and counselors/social workers will provide routine check-in points with students. If a teacher believes a student or family is in need of additional support and/or assistance they should make written contact with that student’s counselor or social worker.

Resource lists for staff and families will be created and posted on the district website under specified categories. Ongoing reporting protocols for school staff will be used to evaluate physical and mental health status.

Royal Oak will Identify Learning Opportunities and a Calendar of Events and provide a non-exhaustive list of topics will include HIPAA and FERPA Compliance, Social Emotional Learning, Trauma Informed Best Practices, Identification of At-Risk Students, Referral Protocols, and Self-Care/Resiliency Methods for both Staff and Students.

Administrators will provide students, parents/guardians, employees and the community with information and updates through links to approved resources through a variety of channels including newsletters, US postal system, phone contacts, in-person appointments, or any other district approved communication systems, if desired.

Weekly lessons will be implemented in the classrooms that provide positive self-care strategies, and promote health and wellness via the platform provided by the Royal Oak Schools according to phases, state mandates for safety, and family choice. These lessons will include trauma informed principles on health and wellness. Second Step staff may be included in the development of these lessons. Restorative practices and conscious discipline strategies professional development should be offered to teachers to provide support.

The district and schools will provide equitable access to learning materials including technological devices and support, and print/tangible materials. The district will address the unique learning needs of students with disabilities, English language learners, students in temporary housing and other at-risk categories.

Royal Oak Schools will coordinate with trusted community partners to provide clear and consistent information about accurate COVID-19 information.
B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)
   a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
      - All staff and all students in grades preK-12 when on a school bus.
      - All staff and all students in grades preK-12 when in indoor hallways and common areas.
      - All staff when in classrooms.
      - All students in grades 6 and up when in classrooms.
      - All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

If the 2020-21 school year begins in Phase 4, Royal Oak Schools will still offer remote learning. To the extent that students and staff are in the building, all students in grades K-12 and staff will be required to wear facial coverings except during meals and unless facial coverings cannot be medically tolerated. This applies to all areas of the school/district buildings and on school buses. Staff members will be supplied with a set of washable masks. Students will be encouraged to bring their own facial coverings that they might be more comfortable wearing; if they do not have one, a disposable mask will be provided.

When in-person instruction resumes in Royal Oak on a regular basis, face masks will be required except during meals, and unless face coverings cannot be medically tolerated, for:
   - All staff and all students in grades preK-12 when on a school bus.
   - All staff and all students in grades preK-12 when in indoor hallways and common areas.
   - All staff when in classrooms.
   - All students in grades preK-12 when in classrooms.

Facial coverings are not recommended for use in classrooms by children ages 3 and 4.

2. **Hygiene**
   Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

   Royal Oak Schools has in stock an adequate supply of soap and hand sanitizer with at least 60% alcohol for use of staff and students. Hand soap is available in all classrooms with a sink. Hand sanitizer will be available in all classrooms as well as common areas. Soap and hand sanitizer will be frequently checked and refilled as needed.

   All supplies will be regularly checked daily. Supervisors will ensure that all cleaning schedules and protocols are being followed.

   Regular hand-washing routines will be followed by staff who will work the activity into their regular schedule using classroom sinks/soap or safely using group bathrooms.
Staff will ensure that student materials are safely kept away from other students’ possessions and provide spaces to do so including lockers or in-class cubbies.

Sharing of classroom supplies will be limited to the greatest extent possible.

The district will teach and reinforce handwashing with soap and water for at least 20 seconds and the safe use of hand sanitizer that contains at least 60% alcohol.

Signage will be placed in the buildings and in the restrooms regarding hand washing, appropriate ways to sneeze and cough and other general wellness protocols.

### 3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

The Royal Oak Schools has contracted with our regularly employed third-party custodial service, ABM, to perform enhanced cleaning services. In addition to our normal cleaning procedures and staffing, we will receive additional custodial crew members trained in enhanced cleaning, frequently clean high-touch disinfection with EPA-approved products, enhance the daily scope of cleaning, provide weekly electrostatic spraying of all buildings and broad disinfections services. Staff will wear gloves, surgical masks, and face shields when performing all cleaning activities.

Our plan includes a schedule to ensure all areas are cleaned between groups of students, including desks, computer labs, libraries or other instructional equipment handled by students using EPA-approved disinfectants.

Frequently touched areas including light switches, doors, benches, bathrooms will be cleaned throughout the day, at a minimum of every four hours as required. Student desks will be cleaned between class periods if different student groups use the same room.

All products will be used as directed and safely secured between uses.

### 4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

The Royal Oak Schools Athletic Department is committed to providing a safe, healthy, and nurturing environment for our student-athletes. Therefore, we will comply with all guidance published by the Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS) as well as meet and/or exceed the “required” and “highly recommended” Return to School Roadmap protocols listed below. More specifically, our current safe return to athletic protocols can be viewed at the following links: [Royal Oak Schools: Return to Athletic Activity Action Plan](#), [Parent/Student Athlete Checklist- Return to Activity](#).
Phase 3 (Required):

All athletics are suspended.

Phase 4 (Required):

Athletics may continue based on MHSAA, NFHS, OAA, and Royal Oak Schools recommendations.

Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event.

All equipment must be disinfected before and after use.

Inter-school competitions may be held provided that facial coverings are worn if school transportation is provided. Buses must be cleaned and disinfected before and after every use, as detailed in the subsequent “Busing and Student Transportation” section.

Spectators are allowed provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times. Attention must be given to entry and exit points to prevent crowding.

Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment.

Handshakes, fist bumps, and other unnecessary contact must not occur.

Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.

Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.

Phase 5 (Strongly Recommended):

Athletics may continue based on MHSAA, NFHS, OAA, and Royal Oak Schools recommendations.

Indoor spectator events are limited to 50 people. Large scale outdoor spectator or stadium events are limited to 250 people. Spectators not part of the same household must always maintain six feet of distance from one another.

Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event.

All equipment must be disinfected before and after use.

Each participant should use a clearly marked water bottle for individual use. There should be no sharing of this equipment.

Indoor weight rooms and physical conditioning activities are allowed. Social distancing of six feet between participants should be maintained while indoors and sharing equipment should be avoided.
Handshakes, fist bumps, and other unnecessary contact should not occur.

5. Screening
Please describe how you will implement the requirements for screening protocols from the Return to School Roadmap (p. 24).

Any staff reporting to school/district buildings are required to complete the self-screening survey via GoogleForms prior to entering the building each day. Building administrators are responsible for confirming compliance with this screening measure.

The self-screening survey and other protocols will continue to be aligned with county, state, and CDC requirements and guidelines.

Students who become ill will be isolated the greatest extent possible while waiting to be picked up by an adult, and according to the schools’ policy.

Guidance and protocols will be provided to families of children who become ill regarding testing, and their return to school. Guidance from the CDC and health department will be necessary as conditions change or more is learned about the virus.

6. Testing
Please describe how you will implement the requirements for testing protocols from the Return to School Roadmap (p. 25).

Royal Oak Schools will cooperate with the Oakland County Health Department if a confirmed case of COVID-19 is identified. We will collect required contact information for any close contacts of the affected individual from two days prior to him/her showing symptoms, to the time when he/she was last present at the school. The district will work closely with the health department to notify impacted persons and recommend the quarantine rules for up to 14 days after exposure. Staff will be provided with guidance regarding confidentiality laws and statutes that protect student and staff health information. Further guidance provided by the health department and the CDC regarding staff return to work protocols and restrictions will be followed including the closure of areas used by the infected individual(s).

7. Busing and Student Transportation
Please describe how you will implement the requirements for busing and student transportation protocols from the Return to School Roadmap (p. 28).

Royal Oak Schools primarily transports special education students. In order to ensure that all safety measures are followed by students we will have a paraprofessional on the bus to assist the driver during all special education runs. Masks are to be worn at all times during transportation, if medically feasible. Hand sanitizer has been installed on all buses for the use of all as they enter the bus. Buses will be cleaned and disinfected including frequently touched surfaces and equipment with approved
disinfectants between each run. Weather permitting, doors and windows will be kept open when cleaning and between trips to let the vehicle thoroughly air out.

Any student that is unhealthy will be transported home by a parent / guardian.

During athletic transportation, the same protocols apply as above except the coach of the team is the responsible adult to ensure all requirements are followed, and a paraprofessional will not be provided.

No off-site field trips are allowed in phases 1-5. No busing required.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

Royal Oak Schools will meet or exceed the Strongly Recommended procedures when we are placed in Phase 5, in all areas of our operation. These policies will be well communicated and posted in the appropriate areas of the district.

Young Oaks Latchkey will resume the regular program of before and after-school care with safety precautions, capacity reductions and mask requirements if the school has resumed in-person instruction. Students enrolled in the program can attend on the dates they are enrolled and attend school.

Addams Early Childhood Center Tuition Preschool Programs will be open when Royal Oak elementary students return to in-person learning. Childcare may remain open based on enrollment. Addams Early Childhood Center has established its own COVID-19 response plan and will follow this plan, Executive Orders and licensing requirements.

1. Indicate which highly recommended protocols from the Return to School Roadmap the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the **Michigan Safe Start Plan**.

All students and staff will wear a facial covering in school/district buildings and on buses, consistent with our approach in Phase 5.

Students who develop a fever or become ill with COVID-19 symptoms at school will wear a mask and be transported by their parent or guardian, emergency contact, or ambulance if clinically unstable, for off-site testing.

Symptomatic students sent home from school will be kept home until they have tested negative or have completely recovered according to CDC guidelines.

Employees with a confirmed case of COVID-19 should only return to the workplace after they are no longer infectious.

Royal Oak Schools will cooperate with the local public health department if a confirmed case of COVID-19 is identified, and in particular, will collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school.
Royal Oak Schools will notify local health officials, staff, and students immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.

Adult guests entering the building will be screened for symptoms, wear a facial covering, and wash/sanitize hands prior to entering. Strict records, including date and time, will be kept of non-school employees or other visitors entering and exiting the building.

If a student becomes sick during the day, they must not use group transportation to return home and must follow protocols outlined above. If a driver becomes sick during the day, they must follow protocols for sick staff outlined above and must not return to drive students.

Create a process for students/families and staff to self-identify as high-risk for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements or work reassignments. [RO Virtual Academy]

Libraries, computer labs, arts, and other hands-on classrooms will undergo cleaning after every class period with either an EPA-approved disinfectant or diluted bleach solution. Student desks will be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period.

All gatherings, including those that occur outdoors (e.g., graduations) should comply with current and future executive orders that set caps on congregations of people.

Food services staff will operate using protection barriers, gloves, and facial coverings. Hand washing routines will include before and after meals by staff and students.

If field trips occur, they should comply with transportation guidelines within this document, including mandatory facial covering.

All procedures for cleaning, sanitizing and disinfecting the buses, equipment, materials and high touch areas, flat surfaces and restrooms/locker rooms will be followed to meet and exceed strongly recommended procedures.

2. Indicate which highly recommended protocols from the Return to School Roadmap the district will not include in its Preparedness Plan when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

At this time, no highly recommended protocols will be excluded from any category during Phase 5. We plan to meet or exceed the highly recommended sections of the plan during Phase 5.

D. After considering all the protocols that are highly recommended in the Return to School Roadmap, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in Phase 4.

No highly recommended protocols will be excluded from any category during Phase 4.
Additional Information:

Royal Oak Schools will continue to communicate the most up-to-date information with all stakeholders regarding the plans for our return to school using the district’s website, social media and direct communication tools. Individual schools will also routinely provide information to parents and students using routine communication means.

Return To School - District
Wellness Plan
School Board Presentation/Vote
Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator:

August 13, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

Approved by Board of Education President Jeff Brinker

Link to the approved Plan posted on the District/PSA/nonpublic school website:

https://www.royaloakschools.org/district/return-to-school/

The Royal Oak Schools Preparedness Plan will be collected by Oakland Schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district’s/PSA’s or nonpublic school’s public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan:

Mary Beth Fitzpatrick, Superintendent of Royal Oak Schools

(248) 435-8400 marybeth.fitzpatrick@royaloakschools.org

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Date Submitted to State Superintendent and State Treasurer: