Dear Royal Oak Schools Community,

While writing this letter to all of you, we are currently in the fifth week of a community shut down. Our schools are adjusting to the new normal as our teaching and learning shifts to online and via other media. Our plans for summer remain tentative. While we watch many struggle with illness and uncertainty, we gain hope in the charity and community work of so many.

We are blessed to have wonderful groups supporting our students with food, emergency grants and funding for special outreach projects such as our Blessings in a Backpack, supplying groceries to at-risk families each week and throughout this crisis. The Royal Oak Youth Assistance is providing many more families with timely relief and support, while both organizations received generous donations to continue their work from our Royal Oak Schools Foundation. We have a long list of volunteer staff members who are helping where needed as we distribute school supplies, technology devices and meals to students. Simply saying “thank you” seems so inadequate, but it couldn’t be truer. Our Royal Oak Community is staying strong and continues to come together now more than ever as we think about our first responders, medical professionals at all of the area hospitals, grocery workers, truck drivers and anyone performing essential services at this time.

Our teachers, support staff, custodians, maintenance workers, secretaries, school board members and administrators have met this year’s challenges with grace and optimism. Each meeting, planning session, and communication puts students at the center of it all. I’m grateful for the wonderful commitment by our entire Royal Oak Schools family as they make it all happen even in these challenging times.

A special thought goes out to our Class of 2020 as they end their K-12 career in Royal Oak Schools and move on to bigger and better things in life. Whether they are continuing their education, going into the military, or heading to the work world, we wish them well. Our year will not end as it typically would have for these students either, but they hold a special place in our hearts as they move ahead with their futures.

Thank you all for your support of our staff, students and families.

Sincerely,

Mary Beth Fitzpatrick, Superintendent
Royal Oak Schools recently announced its Teachers of the Year. They are:

- **Alyssa Reimold**
- **Sarah Bockhausen**
- **Timothy Boyer**

**Alyssa Reimold** is a 10th - 12th grade Design and Technology teacher at Royal Oak High School. She has been named the High School Teacher of the Year. She has a bachelor’s degree in Visual Arts Education. She has been teaching for 11 years, all of which have been spent in the Royal Oak School District. She is known for recognizing her students as individuals and maintaining a calm demeanor that students are responsive to. “I’ve never seen a student make bad behavior decisions in front of her,” a fellow teacher said.

**Sarah Bockhausen** teaches 7th and 8th grade social studies at Royal Oak Middle School. She has been named the Middle School Teacher of the Year. Bockhausen has been teaching for nine years, and has two degrees in Elementary Education. Two of her years teaching were spent in the Czech Republic, and the other seven were with the Royal Oak School District. Bockhausen is known as an innovator at the middle school, developing community projects and lesson plans that benefit both students and colleagues. “She creates a good classroom environment for everyone,” one of her students praised.

**Timothy Boyer** is a 4th grade teacher at Upton Elementary. He’s been teaching for 13 years, six years at Upton, and has been named Elementary Teacher of the Year. He has a bachelor’s degree in Elementary Education from Oakland University and a degree in Education Instruction and Curriculum from Central Michigan University. His passion for science has been described as ‘contagious’ and parents appreciate his open communication. “Mr. Boyer represents all that a parent would want in someone who is teaching their child,” a parent said.
Pre-K - 12 Enrollment Requirements/Procedures

Central Enrollment Office
Royal Oak Schools
Administrative Office
800 DeVillen Ave.
Royal Oak, MI 48073
Phone: 248.435.8400, x1260
Fax: 248.280.2591
E-mail: gina.harwood@royaloakschools.org

Royal Oak Residency

Enrollment in Royal Oak Schools is based on residency, which is where a parent/legal guardian owns/rents and physically resides. Within our district boundaries, your residency address is assigned to a specific attendance area/school.

Pre-K – 12th Grade Enrollment Requirements/Procedures

Royal Oak Schools processes new student enrollments online using the MIS star Access system. Click on the Enrollment tab and pre-enrollment link to begin this process. Once you have completed the online enrollment portion, you will need to submit all the required documentation electronically to the Central Enrollment Office to complete the process. You will be contacted by the Enrollment Coordinator with information on how to submit the required documentation.

Required Documentation

• **Original Birth Certificate with Seal** (demonstrating parentage of custodial parent)
• **Driver’s License** (or State ID showing photo identification of parent/guardian name and current address)
• **Immunization Records** (up to date)
• **Vision Screening** (Kindergarten ONLY; Due by the First Day of School)
• **Transcript of Final Grades** (students in grades 9-12)
• **Special Education Documents – Current IEP** (for students receiving special education services)
• **Residency Documentation and Verification** – Two of any of the documents described below must be provided. If you move to another address, it is your responsibility to notify the Central Enrollment Office of your new address.

Residency Requirements

A Qualifying Residence: Is defined as a residential dwelling that is either a single family principle residence as recorded with the Michigan Treasury or a legal single family rental unit that meets the Michigan Treasury and local community requirements for a rental.

To Establish a Qualifying Residence the District Requires:

**Homeowner (provide two proofs):**
• The deed to the property or current mortgage statement in the name of the person seeking to enroll the student(s) must be provided.
• A current property tax statement in the name of the person seeking to enroll the student(s). To qualify as a homeowner, the property must be declared as a principal residence in accordance with state law and guidelines.
• Current utility bills within the last 30 days addressed to the person enrolling the student. Water bills are not accepted.

**Renter (provide two proofs):**
• An original, signed complete lease in the name of the person seeking to enroll the student(s).
• Current utility bills within the last 30 days addressed to the person enrolling the student. Water bills are not accepted.

**Shared Housing (provide two proofs, in homeowners name, as described above):**
If living in someone else’s home/apartment a Notarized Shared Housing Form is required. It must be signed by the Homeowner/Lease Holder and Applicant in the presence of a Notary Public. This document must be accompanied by:
• Proof of residency, see above requirements.
• A copy of both parties driver’s licenses.

**Note: Please see the District website www.royaloakschools.org for the most recent information.**
Summer Sports Camps

The Pistons Academy Summer Camp, Girls Basketball, Baseball Camp, Tee Ball Camp, Boys & Girls Tennis, Boys & Girls Soccer, Volleyball, Boys Basketball Fundamental Camp, Football, Softball and Cheerleading Camp are the Summer Sports Camp programs being offered by Royal Oak Schools this summer. The 2020 Summer Sports Camp programs will run from June 15 to August 21 according to the following schedule. For further information, contact the Athletic Department at (248) 435-8500, Ext. 1148.

All programs are subject to change. Please check the District website (www.royaloakschools.org) for the most recent information.

Girls Basketball
June 15-18, 9:00 a.m.-2:00 p.m., Ages 8-14 Cost $119
This camp will focus on individual and group instruction with drills designed to improve fundamental basketball skills and help each player gain confidence in her own abilities. Offensive skills (shooting, passing, dribbling, triple threat), defensive skills (footwork, boxing out, on the ball/ballside/helpside), team offense and defense will be taught. There will be skill contests and team contests. Campers should bring a bag lunch with them each day. Camp Coordinator: Brian Sopata, Royal Oak High School Varsity Girls Basketball Coach. Location: Royal Oak Middle School Gym

Baseball Camp
June 22-25, 9:00 a.m.-12:00 noon, Ages 7-12 Cost $58
Participants will be instructed in all areas of the game of baseball. Fundamentals will be emphasized through the use of station work and a variety of baseball drills. Players are placed based upon ability and age appropriateness. Areas of development include but are not limited to: individual skills of infield, outfield, pitching, catching, hitting, bunting, and base running. Team skills include: cut-offs/relays, bunt defense, double plays, team offense and team defense. Camp Coordinator: Greg Porter, Royal Oak High School Varsity Baseball Coach. Location: Royal Oak High School Baseball Field

Tee Ball Camp
June 29-July 2, 9:00-9:40 a.m., Ages 4-6 Cost $30
July 27-30, 9:00-9:40 a.m., Ages 4-6 Cost $30
A fun and exciting introduction to baseball and the use of a batting tee. Throwing, ground ball and fly ball techniques will be introduced, as well as base running and hitting off a tee. Class is limited to 16 players per session. All players will receive daily prizes. Camp Coordinator: Greg Porter, Royal Oak High School Varsity Baseball Coach. Location: Royal Oak High School Baseball Field

Boys & Girls Tennis
July 13-16 (rain date July 17), 8:30-11:30 a.m., Ages 8-14 Cost $85
This camp will focus on group instruction and drills that are designed to introduce and improve tennis skills in a supportive and fun environment. Campers will learn forehand, backhands, serves, volleys and court movement. There will be team games and double matches with fun awards and prizes. Campers should wear tennis shoes, shorts and t-shirts and should bring their own racquet. Caps and visors are also suggested. Campers will have two 15-minute breaks and should bring a snack; water will be provided for bottle refills. Camp Coordinator: Kevin Friessen, Royal Oak High School Varsity Tennis Coach and Royal Oak Elementary Physical Education Teacher. Location: Royal Oak High School Tennis Courts

Boys & Girls Soccer
July 13-17, 9:00 a.m.-12:00 noon, Ages 10-13 Cost $125 ($10 Discount for Siblings)
Be a part of the first Royal Oak School Soccer Camp! This camp is for players of all ability levels to have fun while developing their soccer skills. This five-day camp will focus on developing and improving foot skills, as well as group play and the understanding of sportsmanship in the game of soccer. Camp Coordinators: Mike Thomas and Tom Pavlovich, Royal Oak High School Soccer Coaches. Location: Royal Oak High School Stadium Field

continued on page 5
**Volleyball**

July 13-16, 2:00-4:00 p.m., Ages 9-11  
July 13-16, 4:30-6:30 p.m., Ages 12-14  
Cost $60  
Cost $72

Start your volleyball career off in the right direction! This camp will focus on the basic fundamental skills of volleyball including: passing, setting, hitting and serving, as well as strategy to improve one’s overall game. Your child will have a positive experience at our camp, regardless of skill level. Camp Coordinators: Kaitlyn Miller & Ciara Schultz, Royal Oak High School Volleyball Coaches. **Location: Royal Oak High School Stadium**

**Boys Basketball Fundamental Camp**

July 13-16, 9:00 a.m.-12 noon, Ages 7-14  
Cost $100

The Royal Oak Boys Basketball Camp is designed to teach the fundamental aspects of basketball while also enhancing your child’s love for the game. Royal Oak Basketball Coach and Detroit Pistons Camps Director Aaron Smith, along with his staff, will implement fun and unique drills that will challenge campers of all ages and skill levels. Camp activities will include a heavy emphasis on fundamental skill work, 5 on 5 games, fun competitions and much more. All campers will be grouped according to age and skill level. Camp Coordinator: Aaron Smith, Royal Oak High School Boys Varsity Basketball Coach. **Location: Royal Oak Middle School Gym**

**Football**

July 21-22, 1:00-4:30 p.m., Ages 8-13  
Cost $40 one day*; $60 both days

*If you are signing up for a one-day camp, please specify which date your child will be attending.

The Royal Oak Ravens Youth Football Camp is an elite two-day, non-contact camp that will focus on player development while also implementing the basics of both flag and tackle offensive and defensive philosophies. This camp will be instructed by members of the Royal Oak Football coaching staff and varsity players. Campers will participate in individual drills, team concepts and game action. Players will also take part in speed training and team building activities. Each day will end with Flag Football games and competitions for the players to showcase what they have learned. Campers will be matched up by their age group. Campers should bring water, cleats (no metal spikes), and a good pair of running shoes. Camp Coordinator: Ray McMann, Royal Oak High School Varsity Football Coach. **Location: Royal Oak High School Stadium**

**Softball**

August 3-5, 9:00-11:30 a.m., Ages 8-14  
Cost $60

This camp will focus on individual and group instruction with drills designed to improve fundamental softball skills and help each player gain confidence in abilities and knowledge of the game. Offensive drills (hitting, bunting, base running, pitch selection), defensive skills (infield, outfield, footwork), and softball situations will be taught. All campers will be grouped based upon age and skill level. Camp Coordinator: Steve Hayworth, Royal Oak High School Varsity Softball Coach. **Location: Royal Oak High School Softball Field**

**Cheerleading Camp**

August 19-21, 6:00-7:00 p.m., Ages 6-13  
Cost $36

Come learn and have fun with the Royal Oak High School Varsity Cheer team and Coach Jessica Tolonen. This camp is for those who want to perfect their cheer technique or try cheerleading for the first time. There will be group and individual instruction covering the fundamentals of cheerleading. Included techniques: proper motions/placement, jumps, basic/intermediate tumbling, stunting safety and basic/intermediate stunt sequence. We will also teach favorite Raven sideline chants and cover sideline etiquette. Each camper should wear shorts, shirt and gym shoes and bring a water bottle. Camp Coordinator: Jessica Tolonen, Royal Oak High School Varsity Sideline and Competitive Cheer Coach. **Location: Royal Oak Middle School Gym**
Young Oaks Before and After School Child Care

The Young Oaks Latchkey Program offers comfortable, supervised before and after school care that includes activities which enhance the child’s physical, social and academic growth. The Young Oaks Program works with the Day Care Licensing Division and must meet the requirements set forth by the State of Michigan. The Young Oaks Program is not to be considered an ‘academic’ program.

Currently sites are open from 7:00-8:20 a.m. and 3:30-6:00 p.m. Monday through Friday, on regularly scheduled school days. On late start Wednesdays we will be open from 7:00-9:00 a.m. Currently, the Young Oaks sites include: Addams, Keller, Northwood, Oakland, Oak Ridge and Upton Elementary Schools.

The Young Oaks Program has a site supervisor and fully trained staff at each elementary school site along with an 18:1 student to staff ratio. The program meets the State of Michigan Licensing Guidelines.

Registration for the Young Oaks Program will be held May 26, 27, 28 and 29 for those who are already enrolled in the program. Open enrollment begins on June 12. Please save these dates on your calendar and check the Young Oaks website for updated 2020-2021 registration information. Space is limited due to licensing guidelines. We cannot guarantee space, it is first come, first served. All accounts must have a zero balance in order to register.

For more information regarding the fee structure of the Young Oaks Program, visit www.royaloakschools.com or call Evelyn Maurer at (248) 288-3220, Ext. 3561.
Summer Instructional Swim Program

Registration:
Wednesday, June 24, 4:00-7:00 p.m. at the Royal Oak High School Main Entrance

If classes are not filled, registration will continue at the pool prior to the start of the first lesson.

All classes are held at Royal Oak Middle School, 709 N. Washington (between 11 Mile and Catalpa)

Session I (9 lessons):
Monday, July 13 - Friday, July 17 and
Monday, July 20 - Thursday, July 23

Session II (9 lessons):
Monday, July 27 - Friday, July 31 and
Monday, August 3 - Thursday, August 6

Session III (9 lessons):
Monday, August 10 - Friday, August 14 and
Monday, August 17 - Thursday, August 20

Classes

Tiny Tots, Ages 1-5 with parent (6 Lessons)
Class Time: 6:30-7:00 pm Monday, Tuesday and Thursday evening.
Fee: $47 for first child;
$42 for each additional child in the same family

Boys & Girls, Ages 6-14 (9 Lessons)
Class Times: 8:30-9:10 a.m. or 9:15-9:55 a.m.
Fee: $89 for first child;
$84 for each additional child in the same family

Tiny Tots, Ages 3-5 without parent (9 Lessons)
Class Time: 10:00-10:30 a.m.
Fee: $89 for first child;
$84 for each additional child in the same family

Adaptive Swim, All Ages
This class is designed for children with special needs. The class will work on beginning swim skills, water acclamation, safety and having fun.
Class Time: 10:35-11:05 a.m.
Fee: $23 per half hour

Private Lessons, All Ages
This class is taught one-to-one for each student’s individual level.
Class Time: 10:35-11:05 a.m.
Fee: $23 per half hour (Minimum 5 lessons, maximum 9 lessons)

Training Program for Competitive Swimmers, Ages 7-17
Pre-requisite: This program is for advanced swimmers. Must be able to swim 25 yards of each major stroke (fly, back, breast, free). This program provides training for competitive swimmers or students interested in becoming competitive.
Class Time: 7:30-8:25 a.m.
Fee: $100 for each two-week session

Parents are welcome to attend class to observe their swimmer from the pool balcony. Non-Royal Oak residents are welcome to register, however, there will be an additional $5 fee per registrant. Location of lessons are subject to change between Royal Oak High School and Royal Oak Middle School. No early registration is permitted. Acceptable forms of payment are check, cash or credit card payment via Pay Schools online at www.royaloakschools.org.

Summer Recreational Swim Program

Schedule:
Monday - Thursday
Monday, July 13 through Thursday, August 20, 2020
Royal Oak Middle School
709 N. Washington (between 11 Mile and Catalpa)

Monday - Thursday:
12:15-1:15 p.m. - Children & Adults
8:30-9:45 p.m. - Adults only

Admission Fees:
$5 for everyone (five years of age and under free). Senior citizens: Free with School District Senior Citizen Gold Card available to City residents (minimum age 60 and retired). Senior Citizen Gold Cards are available at the Churchill Continuing Education Center, 707 Girard (north of 12 Mile, between Campbell and Rochester Road).
Discount cards are available for purchase at open swim times for a cost of $40 for ten visits.

Equipment needed: bathing suit, towel and lock to secure clothing or valuables. School District is not responsible for lost or stolen property. No flotation devices are allowed in the pool, including life jackets. Children under the age of 12 must have adult family supervision in the pool during recreational swim hours. The School District requests that parent-drivers return to school for their children before the end of the session.

All swimming programs are subject to change. Please check the District website (www.royaloakschools.org) for the most recent information.

Activity Gold Card for Seniors

The Royal Oak School District presents its Senior Activity Gold Card, a complimentary pass for Royal Oak residents ages 60 and over. This complimentary pass will be renewable every three years.

Benefits
The Gold Card includes free admission to:
• Athletic Events (except state sponsored tournaments)
• Drama Programs & Dance Shows
• Vocal & Instrumental Music Concerts
• Evening Recreational Swim

Applications are available at the Churchill Community Education Center, 707 Girard, Royal Oak. Residents will be asked to present a driver’s license or identifying information verifying their age when applying for the pass. For additional information, please call (248) 588-5050. Hours 8:00 a.m. - 4:00 p.m. (closed for lunch between 1:00-2:00 p.m.)
# Royal Oak Schools Directory

## Elementary Schools

<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Administrator</th>
<th>Secretary</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addams</td>
<td>2222 W. Webster 48073</td>
<td>Mr. Youanes</td>
<td>Ms. Nall</td>
<td>288-3100</td>
<td>288-3144</td>
</tr>
<tr>
<td>Helen Keller</td>
<td>1505 N. Campbell 48067</td>
<td>Ms. Dryden</td>
<td>Ms. Kaiser</td>
<td>542-6500</td>
<td>541-1260</td>
</tr>
<tr>
<td>Northwood</td>
<td>926 W. 12 Mile Rd. 48073</td>
<td>Ms. Knipper</td>
<td>Ms. Till</td>
<td>541-0229</td>
<td>541-4709</td>
</tr>
<tr>
<td>Oakland</td>
<td>2415 Brockton 48067</td>
<td>Mr. Lynch</td>
<td>Ms. Kucyk</td>
<td>542-4406</td>
<td>542-9289</td>
</tr>
<tr>
<td>Oak Ridge</td>
<td>506 E. 13 Mile Rd. 48073</td>
<td>Dr. Parrott</td>
<td>Ms. Kaczkowski</td>
<td>588-8353</td>
<td>588-0750</td>
</tr>
<tr>
<td>Upton</td>
<td>4400 Mandalay Ave. 48073</td>
<td>Mr. Grzywack</td>
<td>Ms. Catchpole</td>
<td>549-4968</td>
<td>549-0013</td>
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## Royal Oak Middle School

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<tr>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
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<tbody>
<tr>
<td>709 N. Washington 48067</td>
<td>541-7100</td>
<td>541-0408 Fax</td>
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## Royal Oak High School

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<tr>
<th>Address</th>
<th>Phone</th>
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<tbody>
<tr>
<td>1500 Lexington Blvd. 48073</td>
<td>435-8500</td>
<td>288-8733 Fax</td>
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## Other Facilities

<table>
<thead>
<tr>
<th>Facility</th>
<th>Address/Administrator</th>
<th>Phone</th>
<th>Fax</th>
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<tbody>
<tr>
<td>District Offices</td>
<td>800 DeVillen 48073</td>
<td>435-8400</td>
<td>435-6170</td>
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<tr>
<td>Ms. Fitzpatrick, Superintendent</td>
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<tr>
<td>Ms. Sutterfield, Executive Assistant</td>
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<tr>
<td>Ms. Olson, Exec. Dir., Teaching &amp; Learning</td>
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<tr>
<td>Ms. Martin, Administrative Assistant</td>
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<tr>
<td>Mr. Foster, SE Secretary</td>
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<tr>
<td>Mr. Woynski, Exec. Dir., Staff &amp; Student Services</td>
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<tr>
<td>Ms. Laird, Administrative Assistant</td>
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<tr>
<td>Ms. Abela, Exec. Dir. Business &amp; Finance</td>
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<tr>
<td>Ms. Carlisle, AP Assistant</td>
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| Board of Education               | Gary Briggs, President | 435-8400 |         |
| Jeff Brinker, Vice President     |                       |       |         |
| Maryanne VanHaitsma, Secretary   |                       |       |         |
| Deborah Anderson, Treasurer      |                       |       |         |
| Carrie Beerer, Trustee           |                       |       |         |
| Marty Cardamone, Trustee         |                       |       |         |
| Allison Sykes, Trustee           |                       |       |         |
| Ms. Sutterfield, Executive Assistant |                 |       |         |

| Churchill Community Education Center | 707 Girard 48073 | 588-5050 | 588-2881 |
| Continuing Education              | Ms. Hutchinson, Supervisor |       |         |
| Adult Education                  | Ms. Bildson, Secretary |       |         |
| Community High School             |                       |       |         |

| Addams Early Childhood Center    | 2222 W. Webster 48073 | 288-3200 | 288-3047 |
| Ms. Ashburn, Director            |                       |       |         |
| Ms. Maurer, Secretary            |                       |       |         |

| Maintenance / Transportation Center | 1601 N. Campbell Road 48067 | 545-0064 | 545-0885 |
| Ms. Murphy, Operations Manager   |                       |       |         |
| Ms. Newsome, Secretary           |                       |       |         |

| Board of Education               | Gary Briggs, President | 435-8400 |         |
| Jeff Brinker, Vice President     |                       |       |         |
| Maryanne VanHaitsma, Secretary   |                       |       |         |
| Deborah Anderson, Treasurer      |                       |       |         |
| Carrie Beerer, Trustee           |                       |       |         |
| Marty Cardamone, Trustee         |                       |       |         |
| Allison Sykes, Trustee           |                       |       |         |
| Ms. Sutterfield, Executive Assistant |                 |       |         |

*Continued on next page*
Royal Oak Households Encouraged to Complete Census

2020 is a census year and we would like to encourage our families to participate in the U.S. Census. The U.S. Census is a Constitutionally mandated national survey that occurs every 10 years with the goal of counting everyone once, only once and in the right place. As of April 29th, Royal Oak’s self-response rate was 71.6%. We are hoping for a response rate of 100% and we would like your help.

Why it is important
An accurate population count brings important financial resources into our community including funding for many education-related programs. Census data is also used to calculate funding for senior services, roads, public safety, and other important programs. Michigan communities lose an estimated $1,800 per year for every person not counted. That’s $18,000 per person over 10 years.

How to respond to the Census
If your household has already completed the Census survey, thank you! If you haven’t, the census can be completed either ONLINE, BY PHONE, or BY MAIL.

• Postcards with instructions on how to complete the Census online or by phone were mailed in late March. If you didn’t receive a postcard, but still wish to complete the Census online, go to: 2020census.gov
• If you didn’t complete the Census either online or by phone, a Census form would have been mailed to your home to complete.

Who should I include in my Census form
You should include ANY PERSON regularly living in your household on April 1, 2020. For more detailed information about who to include, please visit: 2020census.gov

Confidentiality
Your Census information is confidential by law and identifying information CANNOT BE SHARED for 72 years.

Thank you for supporting your community and state!