Dear Royal Oak Community:

As the new Superintendent of Schools, I am excited about the opportunity to serve the students and families of our school district. The summertime always provides educators a chance to learn new things, research best practices, align our exemplary programs with the highest set of standards for K-12 education and prepare for the students’ return in September.

Each department in our district works throughout the summer to make great things happen for the district. While we say good-bye to staff who have decided to retire or move on to new adventures, we are hiring new members to our Royal Oak Schools family. Working with our administrative staff in each school, we all share in the excitement of welcoming new staff to the district and it remains one of my favorite times of the summer.

Summer is also an opportune time to conduct select updates, deep cleaning and repairs to our schools before the new school year begins. Some of that maintenance work includes:

- Addams remodeling of the former locker room to become new art and music classrooms
- Keller remodeling of a special education classroom
- Upton, ROMS, Oakland, Keller, Addams and Oak Ridge fencing
- ROHS remodeling of the toilet rooms
- Churchill parking lot
- Throughout all schools, cleaning and minor repairs

This scheduled work helps us maintain our facilities but in order to sustain a long term facility plan for the future and address necessary infrastructure updates, the Board of Education has taken action to place a bond proposal on the ballot for November 2017. This proposal will allow us to make changes in our facilities to better support the engaging opportunities provided in our schools at NO increase to the current tax rate. You can find more detailed information regarding the proposal on the district’s website at www.royaloakschools.org

Students and families elect to take part in summer learning opportunities including summer school courses, extended school year learning for students with special education needs, and summer enrichment programs. Staff prepare for the school year by attending conferences, workshops and other shared learning with their colleagues. We are proud of our dedicated school staff and their continued commitment to be prepared to meet the needs of all of our students.

Royal Oak Schools is “A Community of Excellence”. As new learning occurs and we work to prepare ourselves for exciting challenges ahead, I am inspired by a quote from Dwight D. Eisenhower which reads, “Accomplishment will prove to be a journey, not a destination.” I am looking forward to embarking on this new journey with all of you in Royal Oak and look forward to great accomplishments working together.

Sincerely,

Mary Beth Fitzpatrick, Superintendent of Schools

---

2017-2018 School Year Begins

Tuesday, September 5, 2017

All students in grades K-12 should report for a full day of school on the morning of Tuesday, September 5, 2017.

If you have not received specific information from your school principal, or you are new to the district, please call your school building (phone numbers listed on page 11) or Student Services at (248) 435-8400, Ext. 1232.

School Hours 2017-2018 School Year

<table>
<thead>
<tr>
<th></th>
<th>Start Time</th>
<th>Late Start Time</th>
<th>End Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Elementary Schools</td>
<td>8:25 a.m.</td>
<td>9:25 a.m.</td>
<td>3:30 p.m.</td>
</tr>
<tr>
<td>Royal Oak Middle School</td>
<td>8:00 a.m.</td>
<td>9:00 a.m.</td>
<td>2:50 p.m.</td>
</tr>
<tr>
<td>Royal Oak High School</td>
<td>7:55 a.m.</td>
<td>8:55 a.m.</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td>Churchill Community High School</td>
<td>8:00 a.m.</td>
<td></td>
<td>2:30 p.m.</td>
</tr>
</tbody>
</table>
Enrollment

Back-to-School Information
Student Handbooks are available on-line at the district website home page: www.royaloakschools.org.

Annual Registration
The completion of Annual Registration – something that occurs for all students each August – is now on-line. The MISTAR Parent Portal is the point of access that families use to complete this process. This increases the importance of making sure that you know how to log in and use the MISTAR Parent Portal. Please contact your child’s school office for assistance.

Changing Residence and School Enrollment
If your family has or will be moving before the start of the school year, you must notify our Central Enrollment Office. All address changes must be made in person with the Central Enrollment Office, 800 DeVillen, Royal Oak, MI 48073. If your move will take you out of the Royal Oak School District, you will need to enroll your children in your new school district. Making school enrollment changes now will help the new school your child attends obtain the information they need to best plan for your child’s learning.

Family Information Updates
Changing your e-mail address? New telephone number? Parents can edit their contact information or change their password to something easily remembered at the MISTAR Parent Portal. Address changes, however, cannot be updated using Parent Portal. All address changes must be made with the District Central Enrollment Office, which is located at 800 DeVillen, Royal Oak, MI 48073.

Early Childhood Center Offers Preschool Programs
The Royal Oak Schools Preschool Program offered at Addams Early Childhood Center is available to three-, four- and five-year-olds. This program is fully licensed by the State of Michigan. We have certified early childhood teachers and paraprofessionals, giving a student-to-teacher ratio of 18:2 for four- and five-year-olds and 14:2 for three-year-olds. Parent conferences are held so that parents and teachers can work together to develop goals for each child. At the end of the school year, the teachers may interface with the Kindergarten teachers to make the transition go smoothly. Curriculum includes developmentally appropriate practices (DAP) that include gross motor skills, small group activities, songs, stories, creative arts, computer skills, and social interaction, all in a “can-do” atmosphere. Parent participation is encouraged.

The Preschool Program runs from September through May with holidays in accordance with the district calendar. Three-year-olds meet on Tuesday and Thursday. Four- and five-year-olds meet Monday, Wednesday, and Friday. The AM session meets from 9:00-11:30 a.m. and the PM session meets from 1:00-3:30 p.m.

For registration information and/or questions on these fee-based programs, please call (248) 288-3220, Ext. 3561.

Pre-K - 12 Enrollment Requirements/Procedures
District Central Enrollment Office
800 Devillen, Royal Oak, MI 48073

Enrollment Office Hours
Monday through Friday from 7:30 am to 4:00 pm.

Phone
(248) 435-8400, Ext. 1260
Fax: (248) 280-2591

Royal Oak Schools processes new student enrollments online using the MISTAR Access system. A computer is available on-site for use if a family does not have other access to a computer.

Next Steps
Please Note: Once you complete the pre-enrollment form online, you will need to bring the following documentation to the District Enrollment Office in order to complete the enrollment process. Until you come in with the required forms and documentation, your child’s enrollment will not be active.

Enrollment/Registration Required Documents:
• Your Printed Pre-Enrollment Document (signed)
• 2 Proofs of Residency
  - Lease Agreement (including the page with landlord and tenant signatures)
  - Mortgage Statement (within last month)
  - City Assessor’s Tax Statement (current year)
  - Current Utility bill or Cable bill (within last month)
  - Notarized Affidavit of Residence if living in someone else’s home/apartment along with this person’s driver’s license and two (2) proofs of their residence (see above types)
• Driver’s License (of parent or guardian)
• Birth Certificate (original or certified copy with raised seal)
• Immunization Records
• Vision Screening (required for Kindergarteners)
• Court documents, if applicable (guardianship, foster care, etc.)
• High School Requires Transcript at Time of Enrollment

Please print and have the following with you as well:
• Residency Affidavit
• Technology Resources Acceptable Use Agreement
• Concussion Awareness

If you are coming to us from another district, complete and print:
• Request for Educational Records
When You Have a Question or Concern...

1. Take your question or concern to the person closest to the problem.
Whether in the classroom, in the cafeteria, or on the playground or practice field, the quickest and easiest solution is usually found with the person most directly involved. Talk with that person first. In order to find a time that is satisfactory to both you and the individual involved, you may need to make an appointment. When you make an appointment, please state the general nature of your question or concern, so the staff member can save both of you time by researching the issue and gathering the necessary information in advance of meeting with you.

It is a good practice to establish and maintain open communication with school staff. Please contact them not only when you have a question or concern, but also when things are going well.

2. If your question or concern is not resolved, go to the next level.
The School Principals, Special Education Director, Athletic Director, Community Education Director, and Food Services Directors are all individuals who are willing to work with you to help answer questions or resolve concerns. These persons, too, may need to find a time that is appropriate for both of you to meet. When you make contact with them, to arrange a time to talk or meet, it is helpful for them to know the basic nature of your concern and the person with whom you first talked in working to resolve the concern.

3. If your concern is still not resolved, contact the Superintendent of Schools.
There are times when you may not receive satisfaction and need to contact the Superintendent’s Office. When you do contact the Superintendent’s Office, either the Superintendent or one of the Executive Directors who work closely with the Superintendent will respond to you. Please keep in mind that the Superintendent and Executive Directors are often expected to attend meetings both inside and outside of the school district, which means a meeting may require advance planning. When you make contact with the Superintendent’s Office to arrange a time to talk or meet, it is helpful for them to know the basic nature of your concern, and the persons with whom you have talked at the building or department levels to resolve the concern.

4. If your concern is still not resolved, contact a member of the School Board.
School Board members are elected to represent the interests of all parents and district residents. They do not, however, have direct authority in day-to-day operations of the school. The authority of the Board of Education is the result of official actions decided on by a majority of Board members at meetings open to the public. The Board’s primary responsibility is to make policies that guide the school district.

Contact with the Board of Education is appropriate after you have attempted to resolve a question or concern at all prior levels, when a policy is being enforced but you believe it results in bad consequences, or when you believe that at the Superintendent level a policy isn’t being followed or is not being followed fairly for all.
Residents Invited to Apply For Board of Education Committees
Applications are now being accepted for the Royal Oak Schools 2017-18 Board of Education Committees. Committees include:

- Arts & Preservation
- Communications
- Wellness
- Health/Sex Education Advisory
- Finance & Facilities
- Curriculum Advisory
- Readmission (not open to students)

Additional information regarding these opportunities may be obtained by contacting the Office of the Superintendent at (248) 435-8400, Ext. 1128. Applications are available on the district website, [www.royaloakschools.org](http://www.royaloakschools.org), Board of Education page under the "District" tab. The deadline for submitting applications is Friday, September 15, 2017.

Activity Gold Card Available for Seniors
The Royal Oak School District presents its Senior Activity Gold Card, a complimentary pass for Royal Oak residents ages 60 and over. This complimentary pass will be renewable every three years.

**Benefits**
The Gold Card includes free admission to:

- Athletic Events (except state sponsored tournaments)
- Drama Programs & Dance Shows
- Vocal & Instrumental Music Concerts
- Evening Recreational Swim at Royal Oak Middle School

Applications are available at the Churchill Community Education Center, 707 Girard, Royal Oak. For additional information, please call (248) 588-5050.

Royal Oak Schools Adult Education

**Churchill Community High School**
Daytime Alternative High School program for students under the age of 20 as of September 1st of the current school year.

**Days:** Monday through Friday

**School Calendar:** A student can take a varying course load to earn 2.5-3.0 credits per trimester. Trimesters begin September 5, December 4 and March 12. Classes begin September 5.

Potential new students, please call (248) 588-5050, Ext. 1502 to schedule an interview for admission.

**Adult Education/Afternoon and Evening High School**
Program for adults and high school age students, age 16 and older who wish to complete the requirements for a high school diploma.

**Class Times:**
Monday - Thursday, 3:15-9:15 p.m.

**School Calendar:** Two 15-week semesters are offered between September and May. Classes begin September 11, 2017.

**Registration begins August 21, 2017**

**Registration Fee:** $25.00

Mondays & Tuesdays, 10:00 a.m.-2:00 p.m.
Wednesdays & Thursdays, 2:00-6:00 p.m.

For more details, please see [www.royaloakschools.org/churchill-center/adult-education](http://www.royaloakschools.org/churchill-center/adult-education).

**G.E.D. Preparation English & Math**
These courses are designed to prepare students for the G.E.D. test. The focus of the classes will be on English skills, writing and math. There will also be a personalized online skill-builder used, and test taking skills will be taught. You can earn one unit of credit while you prepare for the G.E.D. test. Classes are free and begin September 11. For further information, call (248) 588-5050, Ext. 1520.

**Registration begins August 28, 2017**

**Registration Fee:** $25.00

Mondays & Tuesdays, 10:00 a.m.-2:00 p.m.
Wednesdays & Thursdays, 2:00-6:00 p.m.

For more details, please see [www.royaloakschools.org/churchill-center/ged-prep](http://www.royaloakschools.org/churchill-center/ged-prep).

**English as a Second Language**
For foreign born adults who are learning the English language. This class provides basic English vocabulary, grammar, pronunciation, speaking, listening and culture through various media, including the online program Burlington English. Daytime classes are Monday, Tuesday, Wednesday and Thursday from 8:30 to 11:00 a.m. Evening classes are Tuesday and Thursday from 6:15 to 9:15 p.m. Classes will begin September 11. For further information, call (248) 588-5050, Ext. 1506. Or come in person to:

Churchill Community Education Center
707 Girard, Royal Oak
(between 12 & 13 Mile Roads, between Rochester and Campbell Roads)

**Registration begins August 21, 2017**

**Registration Fee:** $25.00

Mondays & Tuesdays, 10:00 a.m.-2:00 p.m.
Wednesdays & Thursdays, 2:00-6:00 p.m.

For more details, please see [www.royaloakschools.org/churchill-center/esl](http://www.royaloakschools.org/churchill-center/esl).

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For more details, please see [www.royaloakschools.org/churchill-center/ged-prep](http://www.royaloakschools.org/churchill-center/ged-prep).
On November 7, 2017, voters in Royal Oak Schools will be asked to consider a bond proposal to improve our school facilities, improve site and traffic flow of students and staff, and provide up-to-date instructional technology and equipment to support the district’s goal that our students remain globally competitive.

In 2016, the district’s debt millage rate was 3.75 mills. This was reduced to 3.25 mills in June 2017. It is projected that if the voters approve the bond proposal the reduced millage rate of 3.25 mills would remain the same. The bond proposal authorizes the issuance of $59.9 million of bonds in multiple series.

The chart at right shows how the millage rates for locally determined taxes to support schools in Royal Oak compare to such rates in communities around us:

The school district has structured the bond issue to avoid any increase in the millage rate if voters approve the bond proposal. As currently projected the debt millage would begin to decline again in 2021. Under this projection, all of the district’s existing bonds and the bonds sold as a part of this proposal would be paid off by 2028 at which time the debt millage would go to zero assuming voters have not authorized any additional bonds.

For more information, visit www.royaloakschools.org.

It is widely believed that strong schools build strong communities. Realtors and city officials regularly report that the number one reason people choose to live in Royal Oak is the strength of our school system. Continuing our efforts to provide an exemplary school district, we are seeking facilities to match our programs of excellence. Additionally, the district’s school facilities and sites are regularly used by the community for recreational/athletic opportunities and events, meetings, performances, and senior citizen activities. Taking care of these facilities helps preserve and protect the community’s investment in our schools.
Royal Oak High School
Hall of Fame Seeks Nominees

Community members have until December 31 to nominate deserving alumni and staff for the Royal Oak High School Hall of Fame for its next induction ceremony. The form is online at www.rohshalloffame.com or can be downloaded as a pdf document from the site. Nominations can also be mailed to Royal Oak High School Hall of Fame c/o Ann Maudlin, 1500 Lexington Blvd., Royal Oak, MI 48073.

The criteria for nominees are as follows:

Required for Graduates:
• The nominee must be a graduate of a Royal Oak public high school
• Ten years must have passed since the date of his/her graduation

Required for Educators:
• The nominee must have completed 20 years of service (or more) in a Royal Oak public high school.

Suggested for ALL Nominees (some or all of the following criteria should be evident in the candidate’s nomination):
• Service to local, national and/or global communities (within the realm of one’s career OR independent of it)
• Distinctions and/or awards that reflect excellence, advancement, and achievement in career, service or both (including military recognition)
• Longevity of efforts (nominee’s service extends over time, and is long and powerful enough to establish a lasting legacy)
• Scale/scope of impact
• Generosity and warmth of spirit (extending one’s self beyond the ordinary parameters of the job)

Alumni nominated should be a graduate who has excelled in some way in the local, state, national, or global arena. Examples include, but are not limited to: public service, business, education, entertainment, fine arts, athletics, science and technology, career or any other prominent area.

The Hall of Fame seeks to also honor exceptional staff members (administrators, coaches, secretaries and support staff).

Royal Oak Schools Recognizes Retiring Employees

The Royal Oak Board of Education recognized 16 employees who retired at the end of the 2016-2017 school year. Collectively, these individuals represent 387 years of experience working in the Royal Oak Schools.

Julie Barrett, Keller Elementary Special Education Teacher, 25 years
Michelle Campos, Addams Early Childhood Center Parapro, 28 years
Vanessa Chopp, ROMS Resource Room Teacher, 25 years
Neal Drilich, ROHS Science Teacher, 18 years
Laura Gavey, Northwood Third Grade Teacher, 25 years
Julie Gray, Board Office Administrative Assistant, 30 years
Susan Harbert, Board Office Payroll Coordinator, 29 years
Julie Harper, ROMS English Teacher, 29 years
Jennifer Lewis, ROMS Science Teacher, 23 years
Shawn Lewis-Lakin, Superintendent, 6 years
Diane Mehringer, ROMS Choir Teacher, 32 years
Eileen Meister, Upton Elementary Parapro, 19 years
Nada Northey, ROHS Business Teacher, 33 years
Mary Roediger, Psychologist, 18 years
Donna Tarsavage, Oakland Elementary Second Grade Teacher, 24 years
Tina Weathers, ROMS English Teacher, 23 years

ROHS One of Michigan’s Best Schools

Royal Oak High School (ROHS) is one of the best public high schools in the State of Michigan according to the 2017 Best High School ranking by U.S. News and World Report. Of the 850 public high schools in Michigan, ROHS was one of only 79 schools awarded a silver medal. This is the third year in a row that Royal Oak High School has been awarded a silver medal designation.

ROHS Principal Michael Giromini said teachers and staff are honored by the recognition, and noted the school benefits from a district-wide commitment to educational excellence. “This acknowledgement serves to highlight our outstanding students and the commitment of our teachers to improving outcomes for kids. We are fortunate at ROHS to build upon the strong foundation of our elementary and middle schools,” said Giromini.

ROHS, along with Royal Oak Middle School, is an International Baccalaureate World School offering the Middle Years Programme.
Interact Completes Third International Service Trip to Peru

Interact of Royal Oak spent the beginning of the summer in the high altitudes of Cusco, Peru, volunteering at Ninos del Sol orphanage and ending with a multi-day trek from the Malaga High Pass. Fourteen students from Royal Oak High School's youth Rotary club raised funds throughout the past year for the opportunity.

Outgoing club president and graduating senior Emily VanHaitsma reflected on the trip. "I've had a glimpse into a more simple lifestyle here---at least from an American perspective---where they honor the things that give us life and protect you, such as the mountains and the water we drink and so often take for granted."

Incoming president Timko Blysniuk agreed, adding that the club's visit to Machu Picchu was equally powerful. "The intricate layout and stonework sprawling over the mountain top...the incredible view of the path we had trekked on just the day before, etc., it was as humbling as it was beautiful."

Rachel Wickey tested some of her physical limits during the trek, but then: "Once we had finally got to the next step of our journey, going down the mountain, I had reached a whole new realization; I was hiking through in Inca Jungle, in the Andes mountains on the USA's Independence Day. Not many people can say that."

The service work tested the Interact students in other ways, however. The simpler life that Emily connected to, for instance, having a more direct interaction with the food the group ate. "All the food was so fresh and natural," said club vice-president Brooke Blackwell, but early in the trip, some of the students found themselves harvesting the ducks they would eat for the next three days. "I felt an obligation to be able to look my meal in the face," Brooke wrote in the trip blog, "to feel the intensity of the moment, to understand the value of its life and then death as to have respect for not only the food, but for the animal."

Former club president and graduating senior Alexandria D'Antonio captured a similar sentiment, noting that our own lives are often distracted too easily by our conveniences. "On our way down," she wrote, "[Avishai] told us to only be in the present, 'There is no future. There is no past. There is only this moment,' he said. And to be honest, it was hard to keep my mind clear from our incessant and habitual thoughts."

But these challenges only made the service more rewarding as the students recognized the genuine changes they were making for the small community. "Accomplishing their sustainable and beautiful visions for their own home has done more for me than it may have for them," wrote Alexandria.

In addition to their service and trek, the group toured museums, attended cooking classes, met with a women's textile co-op, explored dozens of Incan ruins, mountain-biked and zip-lined through the Andes foothills, enjoyed local festivals, witnessed two national labor strikes and protests, and learned about the enduring legacies of colonialism and challenges to developing nations.

The club plans to join the Model UN team in 2018 for a summer service trip to Tanzania.

To find the group blog and galleries, visit: www.chisnell.com/peru-2017/ and check out the trip hashtag on Twitter: #InteractinPeru.
2017-2018 Food Service Information

New applications for free and reduced price meals will be mailed in late August. Please only use the new version as previous versions cannot be accepted.

The new application is also available at www.royaloakschools.org, at each school, and at the Board of Education/Administration building. Note that the application is a “Family” application requiring only one application per family. This application must be filled out accurately and completely to be processed. Incomplete applications will delay the application process.

Students who were eligible for free or reduced price meals at the end of the 2016-2017 school year will retain their eligibility for the first 30 school days of the 2017-2018 school year. Please submit the new application by October 6, 2017 to avoid a lapse in meal benefits. Families are responsible for paying for meals between the 30 day grace period and the time a new application is processed.

School lunch prices for 2017-2018 are as follows: Elementary: $2.60, Middle and High School: $3.00, breakfast at all schools $1.25.

High School and Middle School students need to use their ID badge or enter their student number on the key pad to receive a lunch, pay for a lunch, pay for a la carte items, or use money in their food service account. Elementary students do not carry ID cards but are identified by the classroom teacher, the lunch monitor, and the Food Service cashier.

Elementary school lunches must be pre-ordered a day in advance in the classroom at the beginning of the day for grades 1-5. Kindergartners can submit a monthly menu with choices circled. Check with your student’s teacher for specifics. Your child’s teacher will handle the ordering of school lunch and pass along the order to Food Service. The first day of school and the first day after winter break are exceptions to this rule and although pre-orders will be taken, they are not required.

You can add money to a Food Service account; online through Parent Connect (this is the preferred method), a check with student’s name on the memo line, or cash at any cash register or for elementary school students-in a clearly marked envelope with your child’s first and last name can be given to the school secretary or the student’s teacher.

The district has a no-charge policy for school meals (lunch and breakfast). A USDA approved alternate meal consisting of a fruit, a vegetable, milk and a SunButter(sunflower seed butter) sandwich on whole grain bread will be offered for lunch or breakfast to students who have a negative balance on their account. No a la carte purchases will be allowed until the balance is positive. Students will be charged the normal meal price for the alternate meals. Elementary school students will be allowed to charge up to $5.00 before an alternate meal is given.

Breakfast is available at all schools every day school is in session including half days, exam days, and late start days. Breakfast normally starts one half hour before the start of the school day. Students do not need to pre-order breakfast. The price for breakfast at all schools is $1.25 for paid, $.30 for reduced and free for free eligible.

Chartwells continues to be ahead of the curve regarding healthy choices for students and will continue to offer whole grains, fresh fruits, and vegetables, skim flavored and 1% white milk daily.

If you have any questions, please contact the Food Service office at (248) 435-8500, Ext. 1122

USDA Rules for 2017-2018:

- Students are required to select at least one serving of a fruit or vegetable at lunch and breakfast (100% juice counts as a serving of fruit).
- Smart Snacks in School, the USDA’s “All Foods Sold in Schools” Standards ensure kids are only offered tasty and nutritious foods during the school day.

Nutrition Standards for All Foods Sold in Schools

Any food sold in schools must:

- Be a whole grain rich grain product; or
- Have as the first ingredient a fruit, vegetable, dairy product or protein food; or
- Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or
- Contain 10% of the Daily Value of one of the nutrients (calcium, potassium, vitamin D, or dietary fiber)

Foods must also meet several nutrient requirements:

- Calorie limits: snacks 200 calories; entrees 350 calories
- Sodium limits: snacks 230 mg; entrees 480 mg
- Fat limits: total fat 35% of calories; saturated fat 10% of calories; trans fat zero grams
- Sugar limit: 35% of weight from total sugars in foods

*Note: These guidelines also pertain to fundraising programs unless the school has granted an “exception” to the fundraising group.

Nutrition Information

Digital menus are available via Nutrislice. Features will include: mobile and web application convenience, improved communication with parents, students and community, enhanced navigation for food allergies and dietary concerns, easy to access anytime and anywhere. Go to www.royaloakschools.nutrislice.com No log in required, just visit this site and choose your menu.
# 2017-2018 School Year Attendance Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 30, 2017</td>
<td>First Day for Teaching Staff Professional Development</td>
</tr>
<tr>
<td>August 31</td>
<td>Teacher Work Day – No Students</td>
</tr>
<tr>
<td>September 5</td>
<td>First Student Attendance Day - Full Day for All Students</td>
</tr>
<tr>
<td>September 13, 20, 27</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
</tr>
<tr>
<td>October 4, 11, 18, 25</td>
<td>Professional Learning Mornings: Half-day Schedule (A.M. Only) for All Students &amp; Staff Members. No School in Afternoon.</td>
</tr>
<tr>
<td>October 31</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
</tr>
<tr>
<td>November 1, 15, 29</td>
<td>Professional Learning Mornings: End of First Quarter - Students &amp; Staff Full Attendance Day</td>
</tr>
<tr>
<td>November 3</td>
<td>Election Day - No Students</td>
</tr>
<tr>
<td>November 7</td>
<td>Professional Learning Mornings: Start of Second Semester</td>
</tr>
<tr>
<td>November 22, 23, 24</td>
<td>Thanksgiving Break - No School for Staff or Students</td>
</tr>
<tr>
<td>December 6, 13, 20</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
</tr>
<tr>
<td>December 25, 2017 - January 2, 2018</td>
<td>Holiday Break - No School for Staff or Students</td>
</tr>
<tr>
<td>January 15, 2018</td>
<td>Martin Luther King Holiday - No School for Staff or Students</td>
</tr>
<tr>
<td>January 25</td>
<td>End of Second Quarter/End of First Semester - Student &amp; Staff Attendance Day</td>
</tr>
<tr>
<td>January 26</td>
<td>Teacher Work Day - No School for Students</td>
</tr>
<tr>
<td>January 29</td>
<td>Start of Second Semester</td>
</tr>
<tr>
<td>February 7, 14, 28</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
</tr>
<tr>
<td>February 19-20</td>
<td>Mid-Winter Break - No School for Staff or Students</td>
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<tr>
<td>March 7, 14, 21</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
</tr>
<tr>
<td>March 30</td>
<td>Spring Break – No School</td>
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<tr>
<td>April 2-6</td>
<td>Spring Break - No School</td>
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<tr>
<td>April 11, 25</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
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<tr>
<td>April 13</td>
<td>End of Third Quarter - Student &amp; Staff Full Attendance Day</td>
</tr>
<tr>
<td>April 16</td>
<td>Teacher Work Day – No Students</td>
</tr>
<tr>
<td>May 2, 9, 16, 23</td>
<td>Professional Learning Mornings: Early Start for Teachers &amp; Late Start for Students</td>
</tr>
<tr>
<td>May 28</td>
<td>Memorial Day Holiday - No School for Staff or Students</td>
</tr>
<tr>
<td>June 14</td>
<td>Final Student Attendance Day End of Fourth Quarter; End of Second Semester</td>
</tr>
<tr>
<td>June 15</td>
<td>Teacher Work Day – No Students</td>
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</tbody>
</table>

## Annual Notices

Royal Oak Schools are required to annually provide notices to the community. The notices make community members aware of their rights in regards to directory information, educational records, pupil rights, bloodborne pathogens, privacy rights and nondiscrimination. The notices are posted in handbooks and on our website, www.royaloakschools.org. If you have questions about these notices, or would like to have hard copies of them provided to you, please contact the Superintendent’s Office at (248) 435-8400.

## Professional Learning Wednesdays

On our school calendar, we have 25 Wednesdays that are designated as Professional Learning Wednesdays. On these days teachers engage in professional learning and planning to enhance student achievement. To provide time for these activities, teachers arrive to school early and students begin their day one hour later than on other days. At every grade level, accommodations are in place so that families may maintain a consistent schedule on those days when teacher professional learning results in a later starting time for students.

**Question:** I utilize morning latchkey for my children. Will I need to pay an additional fee for the extra hour on the Wednesday’s when school starts later?

**Answer:** For families who use AM latchkey services for elementary children, there is no additional charge on the Wednesdays when school starts later.

**Question:** I do not typically use AM latchkey services, but the late start days will create a challenge for my family. What options will be available for families with elementary aged children?

**Answer:** A “homework club” option is available at all elementary buildings from 8:25 a.m. - 9:25 a.m. on all late start Wednesdays. So that we can plan to properly supervise the children, there is a registration form and fee that each family who wants to use this service must complete. The fee is just $15 per family per semester; the fee is waived for families participating in the free and reduced lunch program.

**Question:** What options are available at the Middle School and High School?

**Answer:** At ROMS, the “breakfast club,” that normally provides a place for students between the hours of 7:15 a.m. and 7:55 a.m. each school day, is open from 7:15 a.m. to 8:55 a.m. on the late start days. At ROHS, students who need to arrive at 7:50 a.m. on late start days are invited to use the cafeteria as a before school study hall area before school begins at 8:55 a.m.

**Question:** How can I keep track of which Wednesdays have students starting later?

**Answer:** Professional Learning Wednesdays do not occur in January or June. Otherwise, they are scheduled for every week that is a five school day week.

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2017-2018 School Year Attendance Calendar

**Fall 2017**

9
Instructional Swim Program

Registration:
Wednesday, September 6, 5:15-6:30 p.m. at Royal Oak High School Pool Entrance

If classes are not filled on this date, registration will continue at the pool prior to the start of the first lesson.

First Date of Fall Lessons:
Saturday, September 16, 2017 at Royal Oak High School Pool

Classes
Training Program for Competitive Swimmers, Ages 7-17
Must be able to swim 50 yards of the fly, back, breast and free.
Class Time: 7:30-8:25 a.m. (nine lessons) Fee: $95

Boys & Girls, Ages 6-14 (nine lessons)
Class Times: 8:30-9:10 a.m. or 9:15-9:55 a.m.
September 16 - November 18 (No lesson October 7)
Fee: $84 per child, $79 for each additional child in same family

Tiny Tots, Ages 3-5 without parent (nine lessons)
Class Time: 10:00-10:30 a.m.
September 16 - November 18 (No lesson October 7)
Fee: $84 per child, $79 for each additional child in same family

Tiny Tots, Ages 1-5 with parent (six lessons)
Class Time: 10:35-11:05 a.m.
September 16 - October 28 (No lesson October 7)
Fee: $42 per child, $37 for each additional child in same family

Adaptive Swim, All Ages (six lessons)
Class Time: 11:10-11:40 a.m.
September 16 - October 28 (No lesson October 7)
Fee: $21 per half hour

Individual Lessons, Available to Children & Adults
Lessons will be on a one-to-one basis working on necessary levels.
Class Time: 11:10-11:40 a.m. on Saturday mornings
Fee: $21 per half hour (minimum five lessons)

For additional information, call (248) 435-8500, Ext. 1148.

Fall Evening Recreational Swim Program

Schedule:
Monday & Thursday
September 7, 2017 - March 8, 2018
Royal Oak Middle School, 709 N. Washington, between 11 Mile and Catalpa

Monday Evenings:
7:30-8:30 p.m. Children & Adults
8:30-9:45 p.m. Adults Only (Lap Lane)

Thursday Evenings:
8:45-10:00 p.m. Adults Only (Lap Lane)

Fee:
$5.00 for everyone over 5 years of age. Seniors are free with school district Senior Citizen Gold Card (available at Churchill Community Education Center). Discount cards are available at Open Swim times locations for $40 (10 visits).

Vacation Periods When Pools are Closed:
Thursday, November 23, 2017
Thursday, December 21, 2017 - Wednesday, January 3, 2018
Pools are closed during school breaks and whenever school is not in session due to inclement weather or other emergency.

Special Thanks to Royal Oak Schools Foundation Golf Outing Sponsors and Donors

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Silver Sponsors

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Golf Balls Provided by Michigan Educational Credit Union
Printing Help: Brainspring, The Print Stop

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# Royal Oak Schools Directory

## ELEMENTARY SCHOOLS

<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Administrator</th>
<th>Secretary</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addams</td>
<td>2222 W. Webster 48073</td>
<td>Mr. Youanes</td>
<td>Ms. Nall</td>
<td>288-3100</td>
<td>288-3144</td>
</tr>
<tr>
<td>Helen Keller</td>
<td>1505 N. Campbell 48067</td>
<td>Ms. Dryden</td>
<td>Ms. Kaiser</td>
<td>542-6500</td>
<td>541-1260</td>
</tr>
<tr>
<td>Northwood</td>
<td>926 W. 12 Mile Rd. 48073</td>
<td>Ms. Ashburn</td>
<td>Ms. Till</td>
<td>541-0229</td>
<td>541-4709</td>
</tr>
<tr>
<td>Oakland</td>
<td>2415 Brockton 48067</td>
<td>Mr. Lynch</td>
<td>Ms. Kucyk</td>
<td>542-4406</td>
<td>542-9289</td>
</tr>
<tr>
<td>Oak Ridge</td>
<td>506 E. 13 Mile Rd. 48073</td>
<td>Dr. Parrott</td>
<td>Ms. Kaczkowski</td>
<td>588-8353</td>
<td>588-0750</td>
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<tr>
<td>Upton</td>
<td>4400 Mandalay Ave. 48073</td>
<td>Mr. Grzywack</td>
<td>Ms. Catchpole</td>
<td>549-4968</td>
<td>549-0013</td>
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## ROYAL OAK MIDDLE SCHOOL

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<thead>
<tr>
<th>Address</th>
<th>Phone</th>
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<tbody>
<tr>
<td>709 N. Washington 48067</td>
<td>541-7100</td>
<td>541-0408</td>
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<tr>
<th>Administrator</th>
<th>Secretary</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Mr. Noonan, Principal</td>
<td>Ms. Beardsley</td>
<td>Ext. 2039</td>
<td></td>
</tr>
<tr>
<td>Mr. Colligan, Asst. Principal</td>
<td>Ms. Barber</td>
<td>Ext. 2013</td>
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<tr>
<td>Mr. Duncan, Asst. Principal</td>
<td>Ms. LeBlanc-Sharer</td>
<td>Ext. 2025</td>
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<tr>
<td></td>
<td>Ms. Menary</td>
<td>Ext. 2073</td>
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## ROYAL OAK HIGH SCHOOL

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
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<tbody>
<tr>
<td>1500 Lexington Blvd. 48073</td>
<td>435-8500</td>
<td>288-8733</td>
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<th>Administrator</th>
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<tbody>
<tr>
<td>Mr. Giromini, Principal</td>
<td>Ms. Staszak</td>
<td>Ext. 1078</td>
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<tr>
<td>Ms. Krynak, Asst. Principal</td>
<td>Ms. Ruffles</td>
<td>Ext. 1016</td>
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<tr>
<td>Ms. Powell, Asst. Principal</td>
<td>Ms. Stremmel</td>
<td>Ext. 1133</td>
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<tr>
<td>Mr. Watchowski, Athletic Director/Asst. Principal</td>
<td>Ms. Moore</td>
<td>Ext. 1148</td>
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## OTHER FACILITIES

### District Offices

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
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<tbody>
<tr>
<td>800 DeVillen 48073</td>
<td>435-8400</td>
<td>435-6170</td>
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<tr>
<th>Administrator</th>
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<tbody>
<tr>
<td>Ms. Fitzpatrick, Superintendent</td>
<td>Ext. 1228</td>
<td></td>
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<tr>
<td>Ms. Sutterfield, Administrative Assistant</td>
<td></td>
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<tr>
<td>Ms. Olson, Exec. Dir., Teaching &amp; Learning</td>
<td>Ext. 1232</td>
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<tr>
<td>Ms. Martin, Administrative Assistant</td>
<td></td>
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<tr>
<td>Ms. Flarity-Gram, Director of Special Ed.</td>
<td>Ext. 1269</td>
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<tr>
<td>Ms. Stein, SE Secretary</td>
<td>Ext. 1223</td>
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<tr>
<td>Mr. Wolynski, Exec. Dir., Staff &amp; Student Services</td>
<td>Ext. 1211</td>
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<tr>
<td>Ms. Laird, Administrative Assistant</td>
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<tr>
<td>Ms. Abela, Exec. Dir. Business &amp; Finance</td>
<td>288-8700</td>
<td>Ext. 1223</td>
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<tr>
<td>Ms. Carlisle, AP Assistant</td>
<td>Ext. 1223</td>
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<table>
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<tr>
<th>Board of Education</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deborah Anderson, President</td>
<td>435-8400</td>
</tr>
<tr>
<td>Gary Briggs, Vice President</td>
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</tr>
<tr>
<td>Jeff Brinker, Secretary</td>
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</tr>
<tr>
<td>Marty Cardamone, Treasurer</td>
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</tr>
<tr>
<td>Carrie Beerer, Trustee</td>
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</tr>
<tr>
<td>Allison Sykes, Trustee</td>
<td></td>
</tr>
<tr>
<td>Maryanne VanHaitsma, Trustee</td>
<td></td>
</tr>
<tr>
<td>Ms. Sutterfield, Administrative Assistant</td>
<td>Ext. 1228</td>
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</tbody>
</table>

## Churchill Community Education Center

### Continuing Education

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>707 Girard 48073</td>
<td>588-5050</td>
<td>588-2881</td>
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<thead>
<tr>
<th>Administrator</th>
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<tbody>
<tr>
<td>Ms. Hutchinson, Supervisor</td>
<td></td>
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</tr>
<tr>
<td>Ms. Wherry, Secretary</td>
<td>Ext. 1502</td>
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</table>

## Adult Education

### Community High School

### Addams Early Childhood Center

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>2222 W. Webster 48073</td>
<td>288-3220</td>
<td>288-3047</td>
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<thead>
<tr>
<th>Administrator</th>
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<tbody>
<tr>
<td>Ms. Andersen, Supervisor</td>
<td></td>
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</tr>
<tr>
<td>Ms. Maurer, Secretary</td>
<td>Ext. 3561</td>
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## Maintenance / Transportation Center

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
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<tbody>
<tr>
<td>1601 N. Campbell Road 48067</td>
<td>545-0064</td>
<td>545-0885</td>
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<tr>
<th>Administrator</th>
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<tbody>
<tr>
<td>Mr. Murphy, Operations Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ms. Newsome, Secretary</td>
<td>Ext. 3245</td>
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